

# 營利事業所得稅申報及核定

Application for Profit-Seeking Enterprise Income Tax Return  
and Assessment

## 或納稅證明申請書

or Tax Payment Certificate

本公司為辦理  參加國外工程投標 需要，請核發  營利事業所得稅申報及核定證明書。  
For the purpose of Overseas project bidding, please issue a Profit-Seeking Enterprise Income Tax  
Return and Assessment Certificate  
 國外租稅扣抵  營利事業所得稅納稅證明書。  
Foreign tax credit Profit-Seeking Enterprise Income Tax  
Payment Certificate  
 其他：  
Others:

營利事業名稱 Name of profit-seeking enterprise	中文 Chinese :													
	英文 English :													
營業地址 Business Address	中文 Chinese :													
	英文 English :													
營利事業統一編號 Business Administration Number						申請年度 Income Year for application								
						所得期間 Period of income								
										自 年 月 日至 年 月 日 From MM-DD-YYYY To MM-DD-YYYY				
負責人姓名 Responsible person						身分證 統一編號 ID Number								

此 致 To

財政部○○國稅局  
National Taxation Bureau of ○○,  
Ministry of Finance

○○分局  
Branch  
○○稽徵所  
Office  
○○服務處  
Service station

營利事業： (蓋章)  
Profit-seeking enterprise: Stamp  
負責人： (蓋章)  
Responsible person: Stamp  
聯絡人或受任人： (蓋章)  
Contact person or Agent: Stamp  
身分證統一編號：

ID Number:

地 址：

Address:

聯絡電話：

Contact tel. Number:

中華民國 年 月 日

Date: MM- DD- YYYY

## 填 表 說 明

- 1、營利事業申請核發「營利事業所得稅申報及核定證明書」或「營利事業所得稅納稅證明書」，請依式詳實填寫及蓋章，並向總公司所在地稽徵機關申請核發。
- 2、營利事業申請核發上開證明文件，如須記載納稅義務人之英文名稱及地址，應檢附其英文名稱及地址之相關證明文件(如稽徵機關核發之居住者證明、經濟部國際貿易局核發之出進口廠商登記英文證明函、海關核發之進出口報單或證明書或其他足資證明之文件)，俾利稽徵機關作業。
- 3、申請年度及所得期間請配合公司會計期間填寫，如 106 年度之所得期間為 106 年 1 月 1 日至 106 年 12 月 31 日；若為 4 月制特殊會計年度者，則其所得期間為 106 年 4 月 1 日至 107 年 3 月 31 日。
- 4、委託申請者，應另附委託書（授權書）及受任人身分證明文件（或影本）。

### Notes

1. When applying for a “PROFIT-SEEKING ENTERPRISE INCOME TAX RETURN AND ASSESSMENT CERTIFICATE” or a “PROFIT-SEEKING ENTERPRISE INCOME TAX PAYMENT CERTIFICATE”, please complete all fields in the application form with correct information and stamp it. Then submit it to the tax authority in the district where the head office is located.
2. If the taxpayer’s English name and English address are required to be listed on the above-mentioned certificate, please enclose relevant documents with taxpayer’s English name and English address such as a Resident Certificate issued by the National Taxation Bureau, an Importer/Exporter Registration Certificate in English issued by the Bureau of Foreign Trade, Ministry of Economic Affairs, an Import/Export Declaration issued by the Customs or other documents.
3. Please fill in the “Income Year for application” and the “Period of income” with corresponding accounting year of the enterprise. For example, for a company starting its accounting year on January 1<sup>st</sup>, the period of income in 2017 is from 1/1/2017 to 12/31/2017; on the other hand, when a company starts its accounting year on April 1<sup>st</sup>, the period of income in 2017 is from 4/1/2017 to 3/31/2018.
4. For agency application, please enclose an authorized letter and an identification (original or copy) of the agent.