

委 託 書

PROXY

委託人因故無法親自辦理下列勾選項目之手續，特委託受任人代為申請，共計_____份，請將該項資料交由受任人領回。

The principal is unable to apply for the following selected processes in person and therefore has authorized the agent to process the applications on his/her behalf. The total number of applications is _____. Please hand over the data to the agent.

☐ 查調_____年度各類所得資料各_____份

Enquiries about data on various incomes for year____; ____ copies requested

☐ 查調本人財產資料_____份

Enquiries about data on personal property; ____ copies requested

☐ 查調未成年子女〔姓名列如委託人(申請人)欄位，並由法定代理人(父母共同)或監護人於簽名或蓋章處簽章〕

Enquiries about a minor child's information [name of minor child should be written in the principal(Applicant) column, signed or sealed by the legal representative (both parents jointly) or legal guardian in the area for the signature or seal]

☐ 財產_____份 ☐ _____年各類所得資料各_____份

Data on personal property data on various incomes for year ____ ____; ____ copies requested

☐ 核發____年度中(英)文綜合所得稅納稅證明各_____份(英文附護照影本)

Issuance of ____ copies of year ____ tax payment certificate (English and Chinese) for Individual Income Tax (If applying for an English tax payment certificate, attach a copy of your passport.)

☐ 查調被繼承人財產及死亡前二年度所得、贈與資料

Enquiries about data on the decedent's properties and his/her incomes and gifts within two years prior to his/her death

被繼承人姓名 Name of the decedent	身分證字號 ID No.	死亡日期 Date of death

☐ 查調債務人_____等_____人 ☐ 財產 ☐ _____年各類所得資料

Enquiries about data on the debtor's properties and various incomes for year ____

☐ 查調_____年綜合所得稅籍資料各_____份

Enquiries about year ____ taxation registration for individual income tax; ____ copies requested

☐ 其他_____

Other

委託人(請附身分證影本並切結「與正本相符」)

Principal (Please attach a copy of ID card and declare that it is consistent with the original)

※若查調未成年子女資料者，請檢附法定代理人(或監護人)身分證正反面影本及未成年子女戶口名簿影本；若父母離異者，另請檢附載有監護權記事之戶口名簿或戶籍資料影本。

When applying for survey and assessment of a minor child's information, please attach a photocopy of both sides of the legal representative's (or legal guardian's) ID card and the copy of the minor child's household registration book. If the parents are divorced, please also attach a photocopy of the household certificate or household information that indicates the custody of the child.

委託人(申請人)姓名 Name of the principal(Applicant)	身分證字號 ID No.	連絡電話 Tel	簽名或蓋章 Signature or seal	備註 Remarks

受任人(請出示身分證正本)

Agent (Please attach the original of ID card)

姓名：_____ 身分證字號：_____ 簽名或蓋章：_____
Name ID No. Signature or seal
連絡電話：_____
Tel

※受任人聲明並保證係經委託人授權臨櫃辦理申辦查調事宜，所檢附之證件與相關資料均為真正與正本相符且未經塗改變造，並有權代理委託人辦理上開事項範圍。若有未經合法授權或資料有冒偽情事致他人或機關受有損害，受任人願自負一切民刑事責任。

The agent declares that he/she is authorized by the principal to apply for the survey and assessment on behalf of the principal; the attached supporting documents and related information are true and faithful copies of the original and are not altered or modified; and that he/she has the right to make the abovementioned request on behalf of the principal. If the agent is not legally authorized or submits false information and therefore caused harm to other people or organizations, he/she is willing to take all civil and criminal responsibilities.

中 華 民 國 年 月 日
Date (yyyy/mm/dd):