

# 各類所得扣報繳資料更正（註銷）申請書

Application Form for Correction (Cancellation) of Withholding Tax for Various Incomes

☐扣繳稅額繳款書

本扣繳義務人因 致 年度 ☐申報扣免繳憑單 有誤，申請更正。

☐申報各類所得扣免繳憑單申報書

Due to the reason that , I hereby apply for correction (cancellation) of the tax withholder's application in the year of as follows:

☐tax bill for withholding tax.

☐withholding and non-withholding tax statement.

☐declaration form of withholding and non-withholding tax statement of various income.

| 更正項目<br>Items for correction                                    | 更正前<br>Before | 更正後<br>After | 檢 附 文 件<br>Attachments   |
|---|---------------|--------------|--|
| 扣繳單位<br>Withholding Agency                                      |               |              | <input type="checkbox"/> 月份現金帳影本<br>Copies of cash account of __ (month)   |
| <input type="checkbox"/> 統一編號<br>Business Administration Number |               |              | <input type="checkbox"/> 科目費用帳影本<br>Copies of expense account for ____ (subject)   |
| <input type="checkbox"/> 名稱<br>Name                             |               |              | <input type="checkbox"/> 扣繳稅額繳款書正（影）本<br>Copies for-payment receipt  |
| <input type="checkbox"/> 地址<br>Address                          |               |              | <input type="checkbox"/> 其他<br>Other   |
| <input type="checkbox"/> 扣繳義務人<br>Tax Withholder                |               |              |  |
| 二、所得人資料<br>Information of Taxpayer                              |               |              | <input type="checkbox"/> 身分證影本<br>Copies of identification card  |
| <input type="checkbox"/> 統一編號<br>Taxpayer's ID NO.              |               |              | <input type="checkbox"/> 薪資印領清冊影本<br>Copies of the inventory forms of salaries and wages   |
| <input type="checkbox"/> 姓名<br>Name of Taxpayer                 |               |              | <input type="checkbox"/> 租賃契約書及付款收據影本<br>Copies of the-leasing contracts and payment receipt   |
| <input type="checkbox"/> 地址<br>Address                          |               |              | <input type="checkbox"/> 原扣免繳憑單存根聯及更正後報核聯<br>Copy III of the original withholding and non-withholding tax statement and the corrected notified statement.  |
|   |               |              | <input type="checkbox"/> 原各類所得扣免繳憑單申報書第 2 聯及更正後第 1、2 聯<br>Copy II of the declaration form for the original withholding and non-withholding tax statement and the Copy I & II of the corrected statement  |
|   |               |              | <input type="checkbox"/> 其他<br>Other   |
| 三、所得內容<br>Income Content  |               |              | <input type="checkbox"/> 付款收據影本<br>Copies of payment receipt   |
| <input type="checkbox"/> 所得類別 1<br>Category of Income 1         |               |              | <input type="checkbox"/> 契約書影本<br>Copies for contracts   |
| 2   |               |              | <input type="checkbox"/> 原扣免繳憑單存根聯及更正後報核聯<br>Copy III of the original withholding and non-withholding tax statement and the corrected notified statement.  |
| 3   |               |              | <input type="checkbox"/> 原各類所得扣免繳憑單申報書第 2 聯及更正後第 1、2 聯<br>Copy II of the declaration form for the original withholding and non-withholding tax statement and the Copy I & II of the corrected statement. |
| 4   |               |              | <input type="checkbox"/> 扣繳稅額繳款書正（影）本<br>The original tax bill or copies of tax bill for withholding tax.  |
|   |               |              | <input type="checkbox"/> 其他<br>Other   |
| <input type="checkbox"/> 所得所屬年月<br>Period of Income             |               |              | <input type="checkbox"/> 月份現金帳影本   |

|  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> 給付日期<br>Date of Payment     |  |  | <input type="checkbox"/> Copies of cash account of ____ (month)<br><input type="checkbox"/> 科目費用帳影本<br><input type="checkbox"/> Copies of expense account for ____ (subject)<br><input type="checkbox"/> 付款收據影本<br><input type="checkbox"/> Copies of payment receipt<br><input type="checkbox"/> 原扣免繳憑單存根聯及更正後報核聯<br><input type="checkbox"/> Copy III of the original withholding and non-withholding tax statement and the corrected notified statement.<br><input type="checkbox"/> 原各類所得扣免繳憑單申報書第 2 聯及更正後第 1、2 聯<br><input type="checkbox"/> Copy II of the declaration form for the original withholding and non-withholding tax statement and the Copy I & II of the corrected statement.<br><input type="checkbox"/> 扣繳稅額繳款書正（影）本<br><input type="checkbox"/> The original tax bill or copies of tax bill for withholding tax.<br><input type="checkbox"/> 其他<br><input type="checkbox"/> Other                         |
| <input type="checkbox"/> 所得給付年度<br>Year of Payment   |  |  |   |
|  |  |  |   |
| <input type="checkbox"/> 給付所得總額<br>Total Amount Paid |  |  | <input type="checkbox"/> 薪資印領清冊影本<br><input type="checkbox"/> Copies of the inventory forms of salaries and wages<br><input type="checkbox"/> 付款收據影本<br><input type="checkbox"/> Copies of payment receipt<br><input type="checkbox"/> 扣繳稅額繳款書正（影）本<br><input type="checkbox"/> The original tax bill or copies of tax bill for withholding tax.<br><input type="checkbox"/> 契約書影本<br><input type="checkbox"/> Copies for contracts<br><input type="checkbox"/> 原扣免繳憑單存根聯及更正後報核聯<br><input type="checkbox"/> Copy III of the original withholding and non-withholding tax statement and the corrected notified statement.<br><input type="checkbox"/> 原各類所得扣免繳憑單申報書第 2 聯及更正後第 1、2 聯<br><input type="checkbox"/> Copy II of the declaration form for the original withholding and non-withholding tax statement and the Copy I & II of the corrected statement.<br><input type="checkbox"/> 其他<br><input type="checkbox"/> Other |
| <input type="checkbox"/> 扣繳稅額<br>Withholding Tax     |  |  |   |
| <input type="checkbox"/> 給付所得淨額<br>Net Payment       |  |  |   |
|  |  |  |   |
|  |  |  |   |
| 四、其他<br>Other  |  |  |   |
|  |  |  |   |

此 致 To

財政部

國稅局

分局  
稽徵所  
服務處

, Ministry of Finance

National Taxation Bureau of  
Branch/Office/Service Section

扣 繳 單 位：

( 蓋 章 )

Withholding Agency：

(Stamp)

統 一 編 號：

Business Administration Number：

地 址：

Address：

扣 繳 義 務 人：

( 蓋 章 )

Tax Withholder：

(Stamp)

聯 絡 人：

Contact Person：

聯 絡 電 話：

Contact Telephone Number：

中 華 民 國

年

月

日

Year

Month

Date

## 填 表 說 明 Notice

- 一、扣繳義務人填報錯誤各類所得扣報繳資料，應檢附相關文件辦理更正(註銷)，以免徵納、扣繳三方之爭議。

To reduce disputes of concerned parties, tax withholder should attach related documents for correction(cancellation) application if there is any mistake on filing withholding income tax.

- 二、請務必填寫聯絡人姓名及電話，以便於聯繫。

Please do fill in the contact person's name and the telephone number .