

總機構代其他固定營業場所申請電子發票字軌號碼明細總表
Summary of Alphanumeric Code Numbers of Electronic Uniform Invoices Applied by the
Headquarters on Behalf of Other Fixed Places of Business

總機構 Headquarters	名稱 Name				
	統一編號 Business Administration Number			稅籍編號 Tax Serial Number	
	負責人 Responsible person			聯絡人 Contact person	
	總機構及負責人蓋章 Seals of the Headquarters and the responsible person			聯絡電話 Contact telephone	
				E-mail Address	
總機構及其他固定營業場所申請明細 Application details of the Headquarters and other fixed places of business					
序號 Serial No.	統一編號 Business Administration Number	名稱 Name	所在地縣市別 County or city of location	稅籍編號 Tax Serial Number	「每期」預估使用數量 Estimated usage quantity in each period
1					<input type="checkbox"/> 一般稅額計算電子發票_____組(50 號/組) _____ sets of electronic uniform invoices for general tax computation (50/set)

					<input type="checkbox"/> 特種稅額計算電子發票_____組(50 號/組) _____ sets of electronic uniform invoices for special tax computation (50/set)
2					
3					
合計 Total					<input type="checkbox"/> 一般稅額計算電子發票_____組(50 號/組) _____ sets of electronic uniform invoices for general tax computation (50/set) <input type="checkbox"/> 特種稅額計算電子發票_____組(50 號/組) _____ sets of electronic uniform invoices for special tax computation (50/set)

※依電子發票實施作業要點第 8 點第 2 項規定，營業人之總機構及其他固定營業場所使用電子發票字軌號碼，由總機構申請配賦者，應於次期開始 10 日內，依規定格式將總、分支機構配號檔案及空白未使用之字軌號碼，由總機構傳輸至整合服務平台，或委由加值服務中心辦理前揭作業之資訊傳輸。

According to the provisions of Paragraph 2, Point 8 of the Directions for the Implementation of Electronic Uniform Invoices Operations, where a business entity has submitted an application through its head office for the assignment of alphanumeric code numbers of electronic uniform invoices for use at its head office and other fixed places of business, it shall, through its head office, transmit the number assigning file and the unused and blank alphanumeric code numbers of electronic uniform invoices of its head office and branch office(s) to the E-Invoice Platform within 10 days from the start of the next period in compliance with the format requirements. The business entity may entrust a value-adding center to conduct the information transmission operations mentioned above.