

申請復查案件委任書
Authorization Letter for Recheck

為不服財政部____國稅局____分局/稽徵所/服務處

____年度_____稅核定通知書及繳款書之處分。

____年度_____稅違章案件裁處書及罰鍰繳款書之處分。

Due to my disagreement with the decision made in

____ Tax Assessment Notice and Tax Payment Slip for the year _____

____ Tax Written Sanction and Fines Payment Slip for the year _____

by ____ Branch/Office, National Taxation Bureau of____, Ministry of Finance

特委任_____君（事務所或公司名稱：_____）為申請復查案件之代理人，授權處理下列事項：

I hereby appoint Mr./Ms _____ (name of the firm or company : _____) to deal with the following items as a recheck representative on my behalf :

一、復查案件之申請及案件閱覽

Applying for recheck and viewing the case files and documents

二、資料提示及案件備詢及補正事宜

Matters regarding the submission of relevant information, appearing to answer relevant inquiries, and supplementing documents

三、復查申請事項之撤回

Withdrawal of the application for the recheck

四、取回帳證及有關資料

Reclaiming the accounting books and relevant documents

五、收受復查決定書

Receipt of the recheck decision

六、收受依復查決定填發補繳稅款通知書

Receipt of the notice of the supplementary payment of tax

七、其他（應詳載授權內容：_____）

Other (details should be specified in the Authorization Letter : _____)

以上授權事項共計_____項（授權事項打“√”，未授權事項打“×”）。

There are a total of _____ items authorized in the above. (For the items authorized, please check “√” ; for the items non-authorized, please check “×” .)

此致

To

財政部_____ 國稅局

National Taxation Bureau of _____, Ministry of Finance

稱謂 Title	姓名或名稱 Name	身分證明文件字號或 營利事業統一編號 Personal Identity No./Business Administration No.	聯絡電話 Telephone No.	簽名或蓋章 Signature/Stamp
申請人 Applicant				
	住居所或營業所 Address of Residence/Domicile/Business Office/Business Place			
代表人 Representative				
	住居所或營業所 Address of Residence/Domicile/Business Office/Business Place			
受任人 Agent				
	住居所或營業所 Address of Residence/Domicile/Business Office/Business Place			

中 華 民 國 年 月 日

Date(year/month/day):