

遺失統一發票報備書

Report of Lost Uniform Invoices

本公司(商號)因_____

Due to _____, our company (business entity) has

遺失：

lost:

- 整本空白統一發票（__年__月份發票種類：_____統一發票字軌自_____號至_____號共計__本）。

an entire book of blank uniform invoices (invoice type for month-month of year: duplicate/triplicate/special uniform invoices, with alphabetic letters and numbers from No. _____ to No. _____, a total of ____ books).

- 已使用統一發票（__年__月份發票種類：_____統一發票字軌自_____號至_____號共計__本）。

used uniform invoices (invoice type for month-month of year: duplicate/triplicate/special uniform invoices, with alphabetic letters and numbers from No. _____ to No. _____, a total of ____ books).

銷售額_____元，銷項稅額_____元。

The total sales amount was NT\$_____ and the total output tax amount was NT\$_____.

遺失已使用之統一發票：

lost the used uniform invoices

- 取得其中 1 聯之影印本字軌號碼_____計__份。
but has obtained (a) photocopy(ies) of one of the original copy each.
The alphabetic letters and numbers of the uniform invoice are _____, totaling ____ copy(ies).

- 均未取得其中 1 聯之影印本。
and has not obtained any photocopies of any copies of the aforementioned invoice(s).

請准予備查。

Please approve for reference.

此致

To

財政部 _____ 國稅局 _____ 分局 (稽徵所、服務處)

_____ Branch (Office or Service Station), National Taxation Bureau of
_____, Ministry of Finance

營業人名稱： (蓋章)

Name of business entity: (Seal)

負責人姓名： (蓋章)

Responsible person: (Seal)

統一編號：

Business Registration Number:

稅籍編號：

Tax Serial Number:

營業地址：

Business address:

聯絡電話：

Telephone Number:

申請日期：_____年_____月_____日

Application date: year-month-day